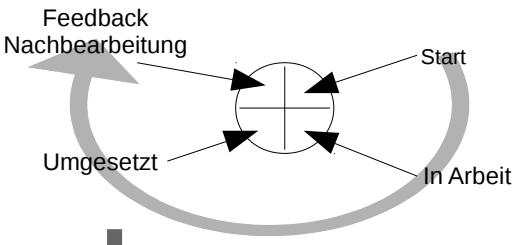

Name / Datum

Eisenhower-Liste

	dringend	weniger dringend
wichtig	A	B
weniger wichtig	C	D